



Titus Salt School
Headteacher: Mr P Temple BSc (Hons)

Higher Coach Road
Baildon
Shipley
BD17 5RH

June 2025

Dear Parent/Carer

We look forward to welcoming your child in September to start in Year 7 at Titus Salt School.

Transition Day – Wednesday 2 July 2025

We look forward to meeting pupils for a full day of activities at our school. Pupils will spend the whole day at TSS where they will have time with staff and their new peers. Pupils will also take part in taster lessons to give them an insight into what school life at Titus Salt School feels like. Pupils will be placed in their new form groups for this day, and will spend the day together, meet TSS staff and try out some taster lessons to see what life is like at TSS. The form group will be a mixture of children of all abilities and primary schools

Arrangements for the day:

- Pupils should arrive at TSS for **8.45am**, to our community gate entrance – this is on the lower level at the bottom of the stairs below reception, next to the staff car park. Your child will be registered on arrival.
- Pupils should wear their current primary school uniform.
- Pupils should come straight to TSS. They do not need to attend their primary school first. We will inform primary schools of pupil attendance.
- Pupils should bring a packed lunch for the day. They should also bring a refillable (named) water bottle which can be filled around school.
- Please be aware, there will be no access for pupils to buy additional items on site on this day.
- The day will finish at **2.40pm** and pupils can be collected at that time.

Pupils will exit through our main doors next to reception. Parents/carers may decide to either collect their child from our site or allow them to make their own way home. ***It is important that you ensure your child is aware of your individual arrangements for the end of the day, for example: if they need to walk down and meet you in the car park or meet you outside reception.*** Pupils will be able to wait in our cafe area for older pupils if they are going home together. Older pupils should be made aware to collect Year 6 from Café Beans.

New Parents Evening – Thursday 3 July 2025

A short presentation will be held for new parents/carers in the Main Hall on Thursday 3 July 2025. This will provide an opportunity to introduce key members of TSS staff and share valuable information about our school. Members of the Year team, Transition team, SEND team and CIC team will be present. The evening is for parents/carers only. Pupils should not attend.

To help us in managing the numbers of parents/carers who attend this evening we have organised two identical presentations and ask that, if possible, you attend on the following basis:

- 6.15-7.00pm – Pupils with surname beginning A-L
- 7.15-8.00pm – Pupils with surname beginning M-Z



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First Day – Wednesday 3 September 2025

Year 7 pupils should arrive for **8.25am on Wednesday 3 September 2025**. Pupils should arrive in Titus Salt school uniform, and should have with them a sensible school bag, along with their own equipment (Equipment needed is listed in the welcome booklet each pupil will receive). Pupils will enter through the main school doors, where they will be greeted by members of staff and directed to their form rooms. During the day, pupils will spend time to get to know their Form Tutor and members of their tutor group and will take part in activities to familiarise themselves with the school building and schedule. They will also receive their lanyard, timetable, and planner.

Café Beans is open every day from 8.00am, including Wednesday 3 September 2025 for pupils arriving before it is time to move to form rooms.

Pupils will finish at 2.50pm for the first week, to allow them to exit before other pupils. All pupils exit from our main school doors.

EduLink One



Communicating with parents and carers is an important part of what we do; making sure you get the correct information about activities, events and things that really matter is something we care about. We use EduLink One to communicate with parents and carers.

You should have already received your login details, so if you've not already done so, it's important that you get the [Android](#) or [Apple iOS](#) app or login [online](#). If you are prompted by the app or website for the school ID, please enter **Titus**.

Take a look at the [EduLink One Guide](#) to see how it works. You can also use it to check and update information for you and your child.

School meals

Pupils will be issued a pupil card when they arrive on Wednesday 3 September 2025 which they will keep on their lanyard. Pupils will use this card if they need to access the school canteen at break or lunchtimes to purchase food or drink. We recommend parents/carers use ParentMail to add money to their account, but pupils can add money on to their cards manually at machines within school. For pupils who receive free school meals, their daily allowance is automatically added on to their account every day.

I would recommend **ensuring** your child has a resealable water bottle for use in school – pupils have access to water fountains where bottles can be topped up during pupil break and lunchtimes. Please make sure these are named.

If you think you are entitled to Free School Meals, please apply/renew online using the following link or call 01274 432772 at Bradford Revenues and Benefits Service.

<https://www.bradford.gov.uk/benefits/applying-for-benefits/free-school-meals/>

Uniform

Uniform information can be found both on our school website, and inside the welcome booklet issued to your child. There are several recommended uniform suppliers providing TSS uniform. Price lists for suppliers will follow next week.

We appreciate parents/carers support in ensuring all pupils arrive in the correct uniform. If you have any questions regarding uniform, please get in touch.

<https://www.titussaltschool.co.uk/information/uniform/>



Telephone: 01274 258969
Fax: 01274 258970
Web: www.titussaltschool.co.uk
Email: enquiries@titussaltschool.co.uk



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Pupils will bring their PE kit and change at school on the days they have PE.

No PE kit is needed on Wednesday 3 September 2025.

Please ensure all uniform and coats are clearly named. It is then likely to be returned to your child if they misplace it. As pupils change for PE, it is useful to name all items of clothing and shoes to ensure they redress in the right clothing.

Year 7 Team profiles

You will receive a Year 7 Team profile via Edulink before the end of term. This will introduce the Year team and Form Tutor who will support your child through their time at Titus Salt School.

If you have any further questions regarding transition, please get in touch on wby@titussaltschool.co.uk

Yours faithfully
Mrs Katy Wilby
Transition Coordinator



Telephone: 01274 258969

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