



12 September 2022

Dear Parent/Carer

**Bank Holiday Monday 19 September 2022**

**Open Evening - Thursday 22 September 2022**

**Staff Training Day - Friday 23 September 2022**

I am writing to let you know about arrangements for next week.

**Bank Holiday Monday 19 September 2022**

As you will be aware, the Government announced a national Bank Holiday on Monday 19 September 2022 as a mark of respect for the state funeral of Her Majesty Queen Elizabeth II. Therefore, school will be closed on this day to allow the opportunity for everyone to pay their respects in honour of the significant reign of Queen Elizabeth II.

**Open Evening - Thursday 22 September 2022**

We are holding our Open Evening on Thursday 22 September 2022. The Evening commences at 6.00pm and concludes at 8.30pm and involves many pupils in activities.

To allow members of staff, pupils and students, time to prepare and for pupils and students to have time to have an adequate break from school, have refreshments and return to school, we will close at 1.55pm on Thursday 22 September 2022. This is a slight change to the time published in the Pupil Planner, as changes to the staggered lunch times means lunch for Years 7, 9 and 11 is 1.25 pm to 1.55pm; the Period 4 lesson for Years 8, 10 and Sixth Form finishes at 1.55pm. The MyBus Service has been arranged for an afternoon pick-up at 2.00pm

**Staff Training Day - Friday 23 September 2022**

A staff training day is being held on Friday 23 September 2022. Pupils and students will therefore return to school on Monday 26 September 2022. Training days do **not** erode teaching days for pupils; all staff are required to attend five training days as an addition to the statutory teaching days. Following comments from parents/carers we do try to minimise disruption but are sometimes limited by the availability of 'trainers' to work with our members of staff.

Yours sincerely

**Ian Morrel**  
Headteacher