



Dear Parent / Carer

**GCSE Results Day Thursday 20 August 2020**

Pupils are invited to collect their summer exam results between **10.00am and 12.00pm**, in the school hall, on **Thursday 20 August 2020**.

Sixth Form staff will be on hand to assist students with their future plans. If pupils have been offered a conditional place here in September, the Sixth Form team will be in touch to discuss this with you.

If pupils are unable to collect their results in person, we require written permission from the pupil to release details to a third party. This permission **must** be given in advance of the results day. The nominated person collecting the results will need to bring in proof of identification, without this we will be unable to release the results. Alternatively, if no one is available to collect results, we can post them to your home by completing the form below.

We look forward to seeing pupils on Thursday 20 August and wish them every success in the future.

Yours sincerely

Melanie Killick  
Exams Officer

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I ..... give permission for ..... to collect my exam results on Thursday 20 August 2020.

Signed.....(Pupil)

✂-----

Student ..... Form.....

I am unable to attend Results Day, please post my results.

Address.....

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Signed.. .....(Pupil)

Please return completed slips to Melanie Killick, Exams Assistant.

