



Dear Parent / Carer

GCSE Results Day Thursday 23 August 2018

Pupils are invited to collect their summer exam results between **10.00am and 12.30pm**, in the school hall, on **Thursday 23 August**.

Sixth Form staff will be on hand to assist students with their future plans. If pupils have been offered a conditional place here in September, they **must** see a member of the Sixth Form team after collecting their results to confirm their place.

If pupils are unable to collect their results in person, we require written permission from the pupil to release details to a third party. This permission **must** be given in advance of the results day. The nominated person collecting the results will need to bring in proof of identification, without this we will be unable to release the results. Alternatively, if no one is available to collect results, we can post them to your home by completing the form below.

We look forward to seeing pupils on Thursday 23 August and wish them every success in the future.

Yours sincerely

Melanie Killick
Exams Assistant

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I give permission for to collect my exam results on Thursday 23 August 2018.

Signed.....(Pupil)

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Pupil Form.....

I am unable to attend Results Day, please post my results.

Address.....

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Signed..(Pupil)

Please return completed slips to Melanie Killick, Exams Assistant.

