



Dear Parent/Carer

**GCE/ BTEC/Cambridge Technical Results Day Thursday 16 August 2018**

Pupils are invited to collect their summer exam results between 9.00am and 11.00am in the school hall on Thursday 16 August. Sixth Form staff will be on hand to assist pupils with their future plans.

If pupils are unable to collect their results in person, we require written permission from the pupil to release details to a third party. This permission **must** be given in advance of the results day. The nominated person collecting the results will need to bring in proof of identification, without this we will be unable to release the results. Alternatively, if no one is available to collect results, we can post them to your home by completing the form below.

We look forward to seeing pupils on Thursday 16 August and wish them every success in the future.

(Please note, GCSE re-sit results will be available to collect on Thursday 23 August between 10.00am and 12.00pm also in the hall)

Yours sincerely

Melanie Killick  
Exams Officer

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I ..... give permission for ..... to collect my exam results on Thursday 23 August 2018.

Signed.....(Pupil)

✂-----

Pupil ..... Form.....

I am unable to attend Results Day, please post my results.

Address.....

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Signed.. .....(Pupil)

Please return completed slips to Melanie Killick, Exams Assistant.

