



30 March 2021

Dear Parent/Carer or student,

Reporting Lateral Flow Device Test Results

I am writing to let you know that due to the high volume of test result emails being received on a daily basis, our IT Operations Manager has created an automated system of recording your test results.

He has created a Microsoft Form that automatically populates the Test Result Register and also sends an immediate alert to the Headteacher in the case of a positive result.

To report your/your child's test results twice a week, please click on the link below, fill in the details and submit. This is a quick and easy process and will take you less than a minute to complete. The same link can be used to log each result going forward. You can add the link to 'Your Favourites' for easy access, bookmark it or add as an app to your mobile device.

Years 7 to 11 [Pupil Test Result](#)

Sixth Form [Sixth Form Test Result](#)

For those of you that do not have easy access to a computer or mobile device, you can continue to send your results by email to pupillftresult@titussaltschool.co.uk or sixthformlftresult@titussaltschool.co.uk.

Thank you for your support

Yours sincerely

Ian Morrel
Headteacher