



### Introduction

This document is to help you understand what the expectations of you are and what it will be like during the reopening of school for face to face sessions. We know that for some pupils it will feel exciting to have a return to school and for others it will seem quite daunting. The purpose of the reopening is so you can have a face to face session with teachers to help support you with the continued programme of remote learning using Microsoft Teams; to help you identify gaps in your learning so these can be a focus during remote learning and when there is a full return to school. It is likely that you will have many questions so we hope that this document will help to answer most if not all of them

### When am I expected to be in school?

Your parent/carer will have already received a copy of the timetable for the groups you will be in. The way the timetable has been organised has been to have one morning for English, Maths and Science on one week and to have your option subjects on one morning on a second week.

The reasons why the timetable has been organised in this way is because the Government rules are:

- To have only one quarter of Year 10 and one quarter of Year 12 in school at any one time
- To maintain social distancing by having smaller group sizes in a classroom
- To ensure we can clean classrooms after and before each timetabled session

### What do I need to bring to school for the face to face session?

Please bring your planner to school, a pen, pencil, ruler, at least one bottle of water and something to eat in the classroom. It is important that you do not share any equipment, water bottles or food

You only need bring a pen, pencil and ruler if you want to, if not we will provide a pencil case pack of a pen, pencil and ruler for your sole use whilst in school. We will also provide folders of paper and any handouts or worksheets your teachers have produced to help you with your remote learning. Please do not bring your exercise books or any textbooks into school

It is important that you bring in at least one bottle of drinking water and something to eat as you will remain in a classroom for the time you are in school. The water points you will be used to using will not be available as a measure we have taken to reduce the risk of transmission

You will not be able to go to Café Beans or Café Cosmopolitan for something to eat or drink. This is because we are working within the guidelines of the Government rules and the facilities are open to those pupils whose parents are critical workers or who have support

### What should I wear for school?

It is not expected at this stage that you wear school uniform. However, we do expect all our pupils to dress sensibly by wearing casual clothes that are appropriate for school – this means, clothes should be of an appropriate length and fitting with no offensive logos or messages



### **How should I travel to school?**

It is important that you choose a safe way to travel to school – the Government guidance is to walk or cycle wherever possible. The school bus service will not be available on each of the days covered by the Year 10 timetable; the first available date is 22 June 2020 – this is being kept under review

When walking to school, make sure that you social distance (2 metres apart) from the people you are walking with

You should not share a car with anyone from another household

If you have no choice and you need to travel by public transport, the government advises that you wear a face covering whilst on public transport – you will be asked to remove this once in school

If you stop at the shops, make sure you observe the social distancing rule (2 metres apart) both in and outside the shops

### **What will it be like when I arrive at school?**

We have planned for arrival to school to be at the gates by the roundel car park. When you arrive at school make sure that you social distance from other pupils (2 metres apart). Be prepared that you may need to queue for a short period of time

When entering the school building remove any face covering and/or gloves (if worn)

If face covering and/or gloves are worn please dispose of them in the bins provided at the school entrance, unless they are washable, in which case, remove them and keep them safe until you get home and can wash them

There will be hand sanitiser in school for you to use, if you wish, when you arrive at the school doors. When you arrive at your allocated classroom, you will be asked to wash your hands before entering the classroom

When walking along the corridors and on the stairs, please keep to the left and social distance (2 metres apart)

### **What will it be like in the face to face sessions?**

The group sizes will be much smaller than usual, and the sessions will for one of the days take place in just one classroom. You will be allocated a classroom on arrival at school and a seating space when you arrive at the classroom.

Please remain seated in your allocated place (social distancing has been taken into consideration when allocating seating) with your planner out

Do not share equipment that you bring in yourself or that you are given at school

You will be provided with your own paper folder and writing paper

On days when you have English, Maths and Science, you will remain in one classroom and the teachers will come to the room. It may be the case that for some sessions you may not have your usual teacher – this may be because the class has been split due to the rule on smaller group sizes or because the member of staff is not available to be in school

On the days when the option subjects are timetabled, you will move rooms in a very organised way. We have created a one-way movement system that means movement around the building will be in a clockwise direction as much as possible. The specialist facilities in Art, Dance and Design Technology will be available



## **Pupils - Advice, guidance and expectations**

### **Will the school's Positive Behaviour Strategy still be in place?**

Yes, our Positive Behaviour Strategy remains in place both as a reward and as a system to ensure we encourage positive behaviours. We understand some pupils may be reluctant to return to school and find the new order of things difficult to adjust to. If there are any instances where our PBS needs to be brought in to place, we will have members of staff in school who will be our On Call system and we will have a removal room if pupils require some time to reflect on their behaviour.

### **What can I expect regarding cleaning and what toilet facilities are available?**

Surfaces are cleaned daily and the furniture in classrooms is cleaned every day; you can choose to bring your own wipes if you wish. You will be expected to wash your hands on a regular basis. As you know, there are three toilets in each faculty area; two of the toilets will have their doors kept open to allow access to the sinks without touching the door handle; the one assisted toilet will be available for use as a toilet facility with a lockable door and surface wipes will be available in these facilities. When using the toilets – spend the least time as possible there and make sure you wash your hands every time.

### **What are the arrangements for leaving school?**

Your class teacher will escort you to the front door of school where members of staff will be to meet you and walk with you off the premises. When leaving school, make sure that you social distance (2 metres apart) from other pupils

When you leave the school building, you can choose to use a face covering and/or gloves

Whilst travelling home, please also make sure social distancing (2 metres apart) is in place and that you follow the travel guidelines above

Go straight home, do not spend time near the shops or in the park

### **What if I, or a member of my family I live with have symptoms of Covid19?**

If you or any member of your family you live with, have symptoms of COVID-19 then you should not come to school – the advice is to self-isolate and if necessary, contact the NHS and request a test

If you are in school and feel ill, speak to your teacher from a distance and you will be sent to the First Aid Office and isolated, if needed in the school's conference room – school will then contact your parent/carer

### **What if I feel I have COVID-19 symptoms while I am in school?**

If a pupil is in a classroom and develops a continuous cough and/or has a significant increase in temperature, we will ensure that pupil is taken out of the room and brought to an area within school nearby to the school's First Aid office. We will continue to have a First Aid trained member of staff in school each day. Anyone who "pretends" to cough to disrupt the learning of others or makes any comments about wanting to spread COVID-19 will be removed from a classroom, parents/carers contacted and asked for them to be removed from school

**These expectations are in place to keep us all safe – thank you for making sure you follow them**