



October 2019

Dear Parent/Carer

The Governing Body at Titus Salt School has an upcoming vacancy for a Parent Governor. I am writing to ask you to consider applying.

As a Parent Governor you have the opportunity to represent parents' interests as well as actively promote, support and challenge the school's development.

The Governing Body values the important contribution of Parent Governors, since parents/carers not only offer a diversity of expertise and experience but also give immediate feedback on the life of the school.

If you are interested but would like more information please do not hesitate to contact me via email, enquiries@titussaltschool.co.uk or speak to Nageena Khan, Clerk to the Governors, on 01274 439400.

If you would like to apply, please contact Mrs Riley, PA to the Headteacher, to request an application form on enquiries@titussaltschool.co.uk or 01274 258969.

Application forms must be returned to me at school by **09.00 on Friday 8 November 2019.**

Yours sincerely

Shirley Craven
Chair of Governors



Overview of the Governing Body 2019-2020

The work of a school is overseen by a Governing Body which has responsibility for:

- Setting the school's values, vision and strategic aims, agreeing plans and policies, and making creative use of resources
- Monitoring and evaluating performance, acting as a critical friend to the Headteacher and Senior Leadership Team to support and challenge them in managing the school
- Ensuring that the school is accountable to the children and parents/carers it serves, to its local community, to those who fund and maintain it, as well as to the staff it employs.

What Governors do

- Set the future direction of the school through agreeing school policies and the school development plan
- Monitor how well the policies are working
- Support and challenge the Headteacher and Senior Leadership Team
- Report on the school's achievements
- Agree the school budget and oversee spending over the year
- Respond to inspection recommendations
- Appoint staff
- Agree and monitor performance targets for the Headteacher.

A successful Governor

There is an explicit requirement for all Governors to have the skills, personal attributes, qualities and capabilities required to contribute to effective governance and the success of the school:

- A strong commitment to the role and to improving outcomes for children
- The inquisitiveness to question and analyse
- The ability and willingness to learn and develop new skills.

As a member of the Governing Body you would represent parents/carers on the Full Board which meets five times a year. In addition, all Governors join two smaller committees and attend their regular meetings.

Becoming a Governor

The process begins with applications. If we receive more applications than there are available posts an election will be called - we will let you know whether an election is necessary.

We do not expect all our Governors to have all the skills, knowledge and experience listed on the application form – we work collectively to provide the support and challenge needed.

Training is available through Governor Services and the Governing Body will appoint a mentor for the first year of office, if required.