



30 March 2020

Dear Parent/Carer

Re: Covid-19 update 30 March 2020

I am aware that I have not managed to write each day last week to give you an update so apologies for the delay in writing to you again.

As I wrote on 24 March 2020, we established a number of rotas for members of our teaching staff, our Designated Specialist Provision (DSP), our Administration team, our IT team, our pastoral team and our senior leadership team to ensure we had in school a member of staff who is First Aid qualified, a balance of male and female members of staff and a qualified Designated Safeguarding Lead. The system we have established will remain in place until such a time the Government issue a change to their advice and guidance. I have been working with the Local Authority, as have other Headteacher colleagues and we are a partner school to Glenaire, Sandal, Baildon CE and Hoyle Court Primary schools. This is to ensure a continuity of service in the event of significantly reduced members of staff in each school or the need for relocation to a larger building. This partnership is a local community partnership to ensure we can collectively meet the needs of local families.

In response to the systems we set up before closure we have set up response teams to:

1. Ensure we can provide an education in school for pupils of identified Key Workers and those with an EHCP ensuring we adhere to the guidelines on social distancing
2. Distribute food to those in receipt of free school meals
3. Support the use of IT at home
4. Make regular contact with pupils identified as vulnerable

As with all things we respond to changing situations. The numbers of pupils both in mainstream and in our DSP have now been combined so they share sessions together which cover exercise (including for example general fitness and yoga), literacy, numeracy or work on Teams, creative sessions and relaxing social time. We want to maintain routines for pupils and keep the school open as a school, but we are changing our offer to ensure standards are maintained but the focus of work becomes adapted to the pupils we have in school.

Our catering team which is currently two members of staff have been working very hard to produce daily lunches and food parcels; these were distributed on a daily basis last week, some of which I delivered in response to changing demand on a daily basis but we have a dedicated team of members of staff coordinated by Mr Trusselle who have been delivering lunches all week and who has ensured the larger food parcels were delivered today and will be delivered over the next week or so as demand increases.

Our IT Operations Manager and I delivered a small number of laptops our IT team refurbished to support families without IT provision. We will do this in response to demand as much as we are able.



Telephone: 01274 258969

Fax: 01274 258970

Web: www.titussaltschool.co.uk

Email: enquiries@titussaltschool.co.uk

We have a dedicated team in contact with pupils identified as vulnerable and those on an EHCP or on Alternative Provision to ensure we remain in contact and provide support as needed.

On Friday **27 March 2020** I discussed with Teacher Union representatives in school, the planning for cover over what would be the Easter break. The Local Authority have stated, as have Teacher Unions that the Easter weekend is to be a holiday. Therefore, school will operate as it does now during 6 April to 9 April inclusive, then the following week Tuesday 14 April to Friday 17 April inclusive; the week after, school will resume Monday to Friday.

Award of Examination Grades

Further to my previous letters, our members of staff have reviewed the performance of our Year 11 and Year 13 pupils and made an internal award of grade. I met with Miss Barrow, Senior Leader Achievement, Mrs Platt, Assistant Year Leader, Year 11 and Mr Staniland, Year Leader for Year 11 to review the internal data in readiness for the notification from Ofqual which we understand is to be imminent; please see link below for information from Ofqual:

<https://www.gov.uk/government/news/further-update-on-2020-exams>

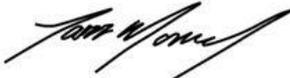
Once again, I wish to reassure our pupils and their parents/carers that we know our pupils best and we will award the grade we know they are working at and are capable of. Until Ofqual publish their guidance I politely ask that parents/carers refrain from contacting members of staff directly about any internal award of marks.

As I receive more information, I will update all parents and carers, so you are aware of the impact the current situation is having on all areas of the school. If you are a Key Worker and need support or feel you are eligible for free school meals or need support with meals or need IT support, please contact the school on:

enquiries@titussaltschool.co.uk

Once again, many thanks for your continued support.

Yours sincerely



Ian Morrel
Headteacher