



## Job Description Teacher of Science (Chemistry or Physics specialism preferred)

**Scale: MPS / UPS**

The following information is provided to assist teaching staff to understand and appreciate the work content of their post and the role they are to play in the school. However, the following points should be noted:

- The post holder is required to carry out the duties of a school teacher as set out in the School Teachers' Pay and Conditions Document; and such particular duties as the Headteacher may reasonably direct from time to time.
- The details set out below describe the main duties and responsibilities relating to the post; however, a document such as this does not permit every item to be specified in detail, nor does it direct the particular amount of time to be spent on carrying out duties, and no part of it can be so construed. In allocating time to the performance of duties and responsibilities, the post holder must use Directed Time in accordance with the school's policies and procedures documentation (1265 hours, HR Policy, Appraising Performance Policy) and Teachers' Conditions of Employment.

### General Remarks

- All teachers contribute to the development of the school and have clear responsibilities for teaching and learning.
- In conjunction with their Faculty Leaders, Subject Leaders and other staff with designated responsibility all teachers contribute to whole school policy decisions on the provision of a coherent educational experience for all pupils and to cross-curricular issues as required by the National Curriculum.
- All teachers support our positive ethos by providing and developing relevant and effective teaching and learning experiences within their subject area.
- In addition to the broad objectives and subject specific tasks all teachers bear some responsibility for the behaviour of pupils in class both within the faculty area and more generally within the school.
- All teachers support their Faculty Leader, Subject Leader and other staff with designated responsibility in curriculum development and teaching and learning initiatives.

### Principle Responsibilities

- To teach throughout the school as required (or any other curriculum areas at the discretion of the Headteacher - taking notice of training undertaken or by providing it, and appropriate safety factors).
- To be directly responsible to the Headteacher through the Faculty and/or Subject Leader.
- To participate in maintaining and developing a positive ethos in the school and the classroom.
- To be responsible for the pastoral development of a tutorial group of pupils if required. To act under the guidance of the Year Leader or Senior Staff and to contribute to any schemes of positive tutoring and recording of achievement set up in the school.
- To provide relevant data and reports on pupils as required.
- To undertake supervisory duties as part of a duty team.
- To participate in schemes for Staff Development set up either by the Faculty or the school.



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### Additional / Specific Responsibilities:

- To assist the Faculty Leader and other members of the Faculty to administer assessment of work for external examinations.
- To work collaboratively within the Faculty to prepare Schemes of Work and teaching material.
- To contribute to curriculum development within the Faculty.
- To contribute to the collective care of books, equipment and materials and the maintenance of an orderly atmosphere in the Faculty area.

### Appraisal, CPD and JPD

To support Appraisal, CPD and JPD monitoring of individuals/groups within the Faculty by:

- Participation in the school's Appraisal system, this is linked to the national Teachers Standards.
- Involvement in the Professional Development Review systems and processes.
- Participating in schemes for Staff Development set up either by the Faculty or the school.
- Exploring opportunities to extend own personal development.

### Fluency Duty

In line with the immigration Act 2016; the Government has created a duty to ensure that all Public Authority staff working in customer facing roles can speak fluent English to an appropriate standard – for this role the post holder is required to meet the Advanced Threshold Level - The post holder should demonstrate they can:

- Express themselves fluently and spontaneously at length effortlessly.
- Explain difficult concepts simply without hindering the natural smooth flow of language.
- Take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English in School.

### Please note:

- a) The provisions regarding working days and working hours will be the subject of separate statements issued by the LA and/or Headteacher, as appropriate.
- b) This job description is subject to amendment. Reviews will normally take place at the end of the academic year, or earlier where necessary, following consultation with yourself.
- c) Should there be a disagreement under either paragraph a) or b) then you have a right to appeal following the Grievance Procedures of the Personnel Manual 'General Scheme of Conditions of Service for Schoolteachers'.